

VOLUNTEER EXPECTATIONS

The mission of LifeLong Learning of PebbleCreek is to “provide educational opportunities and experiences to stimulate the mind.” We do this by providing education in many forms. This requires many volunteers with a variety of talents. LLL values its volunteers and seeks to promote a caring and supportive environment, acting fairly, honestly and with respect for all. Teamwork and collaboration are important in this creation, therefore we ask certain things of our volunteers.

You serve as ambassadors for LLL to PebbleCreek and to our guests at LLL events.

As such you are expected to educate yourself as to all LLL offerings. Information about these is available from a variety of LLL materials, from our directors, team leads and from other volunteers.

Additionally, we ask that you:

- *Be willing to attend LLL meetings and training sessions.
 - *Work with us to find volunteer opportunities that fit your interests and skills.
 - *Be able to devote minimum time to the team/s you agree to work with.
 - *Adhere to your team’s procedures and policies. Duties and responsibilities will vary according to team. Discuss these with team lead/s to be assured you can manage expectations for their team.
 - *Recognize that some teams require specific skills and may not be suitable for all volunteers.
 - *Communicate with your team lead/s if you have unexpected issues and cannot complete your volunteer task.
 - *Notify your team lead or LLL Directors if your ability to volunteer changes.
 - *Respond in a timely manner to emails and other forms of communication.
 - *Maintain confidentiality when appropriate.
 - *Be punctual, reliable and responsible.
 - *Demonstrate integrity, professionalism, teamwork and a spirit of cooperation.
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Your Expectations of LLL:

*LifeLong Learning will provide a welcoming environment and will respect you and the time you give to LLL.

*We will provide an orientation to our organization and its policies.

*We will provide resources, tools and training as needed, and support your volunteer choices.

*We will provide clear directions and expectations and respectfully clarify those when needed.

*We will communicate with you through a variety of ways to ensure that you are always informed.

*We will provide you with an LLL name badge and reimburse you for any approved expenses incurred on behalf of LLL programs.

*We will welcome suggestions and ideas to make our community a better place to live and to learn.

*We believe that you will gain a sense of purpose and personal fulfillment as a volunteer with LifeLong Learning of PebbleCreek.

Thank you for becoming part of LifeLong Learning at PebbleCreek!
